

THE ANGLICAN PARISH OF
DENMARK-WALPOLE



Annual
Meeting of
Parishioners

Reports &
Financial
Statements
For the Year
ending
31 Dec 2018



Sun 24th Feb 2019

Contents

1.	Voting Parishioners	p. 3
2.	Agenda	p. 3
3.	Ministry Report	p. 4
4.	Wardens' Report (including statement of Insurance policies held by the parish)	p. 9
5.	Safe Church Report	p. 12
6.	Synod Representatives' Report	p. 12
7.	Mustard Seed Report	p. 12
8.	Mission Secretary's Report	p. 13
9.	Mothers Union Report	p. 13
10.	Social Secretary's Report	p. 14
11.	Auditor's & Treasurer's Reports	p. 15
12.	Parish Council Resolutions	p. 20

Voting Parishioners

1. **Definition.** *'A person may be enrolled as a voting parishioner provided they are a baptized, communicant member of the Anglican Church; have regularly attended public worship during the preceding three months in a parish within the Diocese; have attained the age of eighteen years; have taken communion in the parish at least three times in the preceding 12 months; have elected to be on the parish electoral roll of the parish and no other except with the approval of the Bishop; and have completed the Declaration found in the Parochial Statute 2017-2018, Schedule 9, which will be kept on the public register.'*
2. **Voting on Resolutions.** Only those Voting Parishioners who are present may vote on resolutions.
3. **Voting on Elections.** A Voting Parishioner may submit a vote in writing for elections to positions in the week prior to the Annual Meeting of Parishioners.

Agenda

1. Opening prayer.
2. Definition of a Voting Parishioner:
3. Confirmation of the Minutes of the 2018 Annual Meeting of Parishioners.
4. Presentation of reports.
5. Arrangements for bequests or special gifts to the Diocese or parish.
6. Treasurer's report.
7. Appointment by the Bishop or his delegate of two parish councillors.
8. Elections (four parish councillors and an auditor)
9. General Business.

Ministry Report

Sue Lodge-Calvert

2018 began in a bitter-sweet way as we prepared to farewell Sue Lodge-Calvert as our parish priest – looking back with gratitude on eight fruitful years, and wishing Sue and Phil well as they embarked on married life and their adventures around Australia. A celebratory lunch was held on 21 April attended by many parishioners and friends from the wider community. It was most fitting that Sue’s final service as parish priest held the following day, was shaped around the theme of the Good Shepherd and Psalm 23, with Sue reflecting on the many ways in which her “cup runneth over.” The congregation were touched to each receive a blessing. In last year’s Annual Report Sue reflected in detail upon the achievements and challenges faced by the parish during her time as parish priest which included a growth in numbers, increasing engagement with the broader community, improved finances and buildings, together with the vulnerability of an aging congregation. To this it should be added that Sue’s most valuable gift to us was simply that of her presence and the very sensitive and open way in which she held the sacred space not only for us as a parish, but also for our neighbours.

My cup runneth over ...

Together, we as church, are called to not only drink from the cup
but to be the cup into which God may pour blessings abundant
for the sake of each of us, for the whole community,
and for the sake of this precious earth.

I pray that you continue to overflow with every good blessing
and to be a blessing in this community.

(Rev'd Sue, 22 April 2018)

Interregnum

Rodger Bull: The parish is most grateful to Rodger Bull for taking up the role of Locum Priest for eight months from the time of Sue’s departure until 6th January. Before this, Rodger had been engaged on a supply basis once a month while Sue led worship in Walpole, or was on leave. Rodger balanced this part-time position with care for Marilyn and commitments to the Mental Health Tribunal, the Lower Great Southern District Health Advisory Council and sub-committees of Medication Safety and the Cognitive Impairment

working group. As detailed in the Warden's report, it became clear toward the end of 2018 that financial savings would need to be made in preparation for employing a new parish priest. This dovetailed with Rodger's need to spend more time in Albany since Marilyn moved into care there in December. Many in the parish benefited from Rodger's pastoral care and concern, and we were appreciative of the prayerful way he led our worship services. And, as was mentioned at Rodger's last service, we now all know a great deal more about flying light aircraft than we did before! Rodger expressed his gratitude for the care shown by the parish toward Marilyn.

Supply: Since January, the parish has been employing priests on a supply basis for Sunday services (and other services as required). Although Sue had not planned to be back in Denmark so soon, a medical procedure interrupted her and Phil's travels and brought them home for a few months. We are therefore fortunate to have Sue as a supply priest, with Bishop Ian's permission, until early May 2019 in the first instance.

Search for a New Parish Priest

Parish Council determined that the parish could afford a stipend of 5 days a week (negotiable). As this is slightly less than full-time (6 days), the Diocese, rather than a Nominating Committee, are responsible for appointing a new priest but have been working in close consultation with the Wardens. Parish Council was required to prepare a Parish Profile to describe our situation and what we hope for in a new priest. This was informed by a survey which indicated a high degree of general satisfaction with the current style of worship albeit with room for change, as well as concern for our elderly demographic and a desire for connection with younger people (see also, Warden's Report). The Diocese (initially Archdeacon Julie Baker, and now our new Bishop Ian Coutts) have let us know that things are tight with many vacancies across the state, but that our profile will do a good job of attracting the right person. The position has been advertised through clerical channels, *The Anglican Messenger*, and on the parish and Diocesan websites.

Kevin Callegari

The parish continues to be most grateful to Kevin Callegari for presiding at St George's (free of charge) when he and Okhee are not travelling. It is most reassuring and helpful to have this support, especially during the interregnum.

Licensed Lay Ministry

- **Paul Mundell and Jan Pattinson** retired from lay ministry during the year, after taking part in Sue's farewell. The parish is thankful to them for sharing their gifts: Paul in leading prayers and preparing reflections, and Jan in her ministry to Blue Wren Lodge.
- **Harold Luxton** has a licence to preach, and continues to be a mainstay of St George's, sharing responsibility for services with Kevin.
- **Chris Prickett, Sally Prickett, and Alison Kershaw** also continue as lay ministers. Sally and Alison led the Blue Wren Saturday service in rotation with Sue than Rodger, and currently alternate.
- **Stipendiary Lay Minister:** Alison continues to be employed 2 days a week, undertaking a liturgical role (including the monthly Twilight Meditation Service), and pastoral and administrative roles (including producing the weekly pew-sheet, maintaining the website, publicity, and in 2018 coordinating parish survey and profile, and various tasks associated with the hall extension). Alison has preached on a more regular basis since Sue's retirement, and this year led services for The Festival of Voice, St Francis Day, and Remembrance Day, as well as All Souls at St Leonard's and the community service by the river. Together with Wardenly duties, 2018 has been a very full year. It is anticipated that this stipended position will cease if a parish priest is appointed for 5 days.

Mission

- As detailed in the Treasurer's, Mission Secretary's and Mustard Seed reports, the parish continues, though in a slightly reduced scale this year, to donate money to local and international causes.
- The parish also continues to administer **Emergency Relief** in the form of up to \$1000 a month in vouchers for IGA groceries, BP petrol and gas bottles. Funds are provided by Boniface Care (a Diocesan ministry) and the vouchers are distributed via the Denmark Community Resource Centre. The parish is most grateful for the partnership of the DCRC in this work which involves interviewing those seeking assistance.
- The Mustard Seed is in itself a form of community support and a valuable point of contact with the community.

Liturgy & Outreach

The parish continued its round of seasonal services, as well as our local traditions, including:

- **Festival of Voice:** the church was once again a much appreciated venue. A number of beautiful sacred music concerts, as well as talks were held in St Leonard's. At our Sunday service, *Healing Places*, Noongar elder Eugene Eades spoke of his experience as one of the Stolen Generation, and the healing taking place at the Nowanup property (e.g. the parish supported a camp for teenage boys) and, with Mixed Mob, got us singing gospel favourites.

The following two events coincided with Denmark Arts' Brave New Works Festival in November and formed part of the program:

- **Spring Gathering:** for a third year we held a weekend flower festival with a difference – inviting visitors to make posies and write cards of tribute, or snippets of wisdom. A very big thanks to our extraordinary arrangers who mounted a spectacular display – Marion Nelson, Judy Wiseman, Marney Moody, and Beryl Meulenbroek.



- **All Saints & All Souls:** Following our traditional service at St Leonard's, the parish once again led a well attended community service by the river with Eklektika Choir and The Dragon Boat Club, taking flowers from the festival for people to scatter on the water.

- **Blessing of the Emergency Services Fleet, Walpole:** Rodger Bull was pleased to conduct this year's blessing which is much appreciated by the community.

- **Remembrance Day:** Being the 100th anniversary of Armistice, this was marked by special services organised by Harold Luxton with the RSL and led by Rodger Bull in Walpole, and Alison Kershaw in Denmark where Col. Chris Prickett (Retd.) rang the bell to commemorate the ringing of the same bell by Augustus Wolseley when news of peace reached Denmark in 1918. Great coverage in The Denmark Bulletin.



- **Easter & Christmas:** Both churches host a number of visitors at these major festivals, and additional services, such as the Family Nativity in Denmark, and carols in Walpole are well supported by the wider community. Lessons & Carols on Christmas Eve at St Leonard's was a beautiful candlelit service, though numbers seem to have declined in recent years. Rodger presided in Walpole and Audrey Payne in Denmark on Christmas Day. Easter dancing at St Leonard's was a flop this year! – partly due to aging knees and partly because a lot of community energy was diverted to the wonderful baroque chorale. Numbers were also slightly down as Easter did not coincide with school holidays this year.
- **Twilight Meditation:** Although numbers fluctuate, this remains an important service for those who seek a contemplative gathering, and for those not drawn to a Sunday morning service. A special service was held in preparation for a Palm Sunday gathering organised by Ruth Halbert and Dawn Barrington in support of detainees on Manus and Nauru. Due to various absences, there were no services in July, August, September or November. Only 3 were able to attend in October, but thankfully numbers have recovered in recent months when up to 12.
- **Pot Luck Supper:** Ongoing thanks to Tine Adams and Jim Taylor for hosting this fortnightly gathering for discussion, blessings, friendship and good food!
- **Wednesday Service:** This small peaceful service was also a good opportunity for fellowship, but was discontinued toward the end of 2018 due to declining numbers.
- **Blue Wren Lodge Saturday Service:** Leading of this service was rotated between Sue / Rodger, Sally, and Alison in 2018, and presently between Sally and Alison. This is very much appreciated by the residents who have become good friends.
- **Prayer Circle:** This continues to be a means of sharing concerns and staying up to date with the needs of the parish.

Returns: There were 2 funerals, no baptisms, and one marriage in 2018. There was also a renewal of wedding vows at St George's. Numbers were generally down especially mid-year, which is not unusual in an interregnum.

Alison Kershaw



Wardens' Report

Parish Council

Churchwardens: Sally Prickett, Judy Ross, Alison Kershaw

Councillors:

Victoria Castiglione

Sara Gunning (resigned 29/08/18)

Alison Kenworthy

Chris Prickett (resigned 13/08/18)

Vincent Ross (resigned 19/06/18)

Jenny Ross (resigned 19/06/18)

Synod Representatives: Sally Prickett, Chris Prickett (Alternate: Alison Kenworthy, Victoria Castiglione)

Treasurer: Chris Prickett

Secretary: Sally Prickett

Safe Church Contact Person: Sally Prickett

Social Secretary: Judy Ross

Mission Secretary: Alison Kenworthy

Minutes Secretary: Victoria Castiglione

Parish Council Meetings: PC met nine times since the 2018 AMP:

Mar 19, May 10, Jun 12, Aug 2, Aug 16, Aug 31, Oct 19, Nov 26, Jan 14 2019.

Stipend

As described in more detail in the **Ministry Report**, Sue Lodge-Calvert, who was engaged 3 ½ days a week, took her final service after 8 years as parish priest on 22 April 2018. Rodger Bull was then Locum Priest (2 days a week) until the end of the year when financial pressures on the parish (see below) coincided with his need to spend more time in Albany since Marilyn moved into care. To minimise a financial deficit in 2019, protect our savings buffer and return to balance in 2020, Bp Ian has approved the employment of supply priests (including Sue during a pause in her travel plans) from January 2019 for Sunday and other services as needed until a new parish priest is appointed.

Financial Factors

The financial factors leading to this decision are as follows:

- When the 2018 budget was set, we were not expecting Sue's resignation. The repair and maintenance budget was therefore much higher than budgeted as we completely refurbished the rectory in readiness for a new priest.
- It is possible we may need to engage someone from interstate incurring much higher moving costs, in addition to a new parish car.
- Extensive repairs to the St Leonard's hall foundations became urgent, in addition to an upward revision of the hall extension project.

Nomination Process - Parish Survey and Profile

As part of the process of finding a new priest, Parish Council was required to prepare a Parish Profile with information about the parish and our hopes. The profile was partly informed by a survey, designed with the help of Sara Gunning's PR and marketing skills, to which 43 responded in full and 11 in part. The survey could be completed online or in print. The results with a summary of findings was made available to the parish mid-year. A copy is filed in the Parish Council Resolutions folder at the back of the church. The wardens met Archdeacon Julie Baker in Kojonup earlier in the year to discuss our needs, and met with Bp Ian again in January 2019.

Buildings and Property

Rectory: Upon Sue's departure in May, the wardens (especially Judy and Sally) set about refurbishing the rectory, including:

- repainting all interior walls and ceiling, and exterior woodwork, after patching of plaster by Chris
- replacing old carpet and vinyl in the kitchen / living area with vinyl
- extensive pruning and mowing of the garden (thanks to Chris and Michael)
- addressing a damp problem by re-sealing and re-tiling bathroom walls
- replacement of shower stalls
- new gas hot water system
- replacement of smoke alarms, replacement of kitchen power point, repair of stove ignition
- cleaning of carpets and curtains; provision of extra curtains from Mustard Seed
- replacement of kitchen, bathroom and external taps, a cistern, and shower rose

St Leonard's: A stump and several weatherboards were replaced.

St Leonard's Hall Extension

After many months of planning and fundraising (including failed attempts to obtain grants) it was decided to stage the Hall Extension project rather than take out a loan. This entailed re-submitting plans to the Shire. Plans were prepared by architect Graham Kershaw who is also overseeing the build by local builder Steve Madaffari (Weststruct).

Stage 1 (commenced 12th Nov 2018 and expected to be completed by the end of March 2019):

- Repairs to hall walls & foundations
- Plumbing including Alternative Treatment Unit (cheaper than sewer connection)
- Expanded verandah & deck
- New kitchen with hatch to deck
- Ramped access and new paving
- Toilets

This will cost \$191,332 with an additional cost for painting the existing exterior to match. This has been covered by the Hall Extension Fund and Edna Brown Bequest with the balance from the Parish Savings Account.

Stage 2 (as funds allow):

- Further ramping from church
- Purpose-designed space for Mustard Seed shop
- Return church hall & stage to community use
- Office and meeting space

Hall Extension Fund

There have been many fundraising events (with many thanks to Sally), and generous donations to the project which have been individually acknowledged and will be publicly noted at the completion of each stage. Of particular note in 2018:

- **Denmark Community Windfarm Inc: \$12,500** to cover the cost of the waste water Alternative Treatment Unit. (and thanks for Sally's persistence)
- **Mustard Seed Fashion Show** 8th Nov 2018 (\$2,325)

INSURANCE: 1st November 2018 to 31st October 2019

Property	Sum Insured	Contents	Total
St Leonard's Church	\$516,313	\$62,285	\$578,598
St Leonard's Church Hall	\$498,261	\$21,855	\$520,116
St George's Church & Toilets	\$367,156	\$8,196	\$375,352
Rectory	\$597,721	\$21,218	\$618,939
Total	\$1,798,081	\$113,554	\$2,093,005

Other Insurance Cover (covered by the annual premium) **includes:**

Personal Accident (Voluntary Workers)

Public Liability

Umbrella Liability (protecting Diocese)

Workers Compensation (Priest Only)

Industrial Special Risks (includes loss of earnings such as Op Shop)

In Conclusion: 2018 was not the easiest of years in recent times for the more active members of the parish. Adjusting to Sue's departure coincided with a falling away of parish councillors and lay ministers at a time when there was much to be done with the hall extension and renovations to the Rectory. Attendances also fell alongside Offertory. But things are settling now with attendance recovering, Stage 1 of the hall almost complete, a full Parish Council to take us into 2019, as well as fresh hope with our new Bishop, of finding a new parish priest. The parish is in good health and spirits.

Safe Church

It is good that we, as a parish are able to continue acting upon the work of the Anglican Church of Australia's General Synod, in relation to Safe Church ministry to children and vulnerable people. Since we began in 2014, 61 applications have been submitted to the Bunbury Diocese. Two wardens and two parish councillors attended a Governance Training session in Kojonup in May 2018 and many people have attended workshops or completed the training course on line. There is more work to be done as Safe Church matters develop. There were 5 minor incidents during 2018 and all were correctly reported and resolved.

Sally Prickett

Synod Representatives' Report

40th Synod

The first session of the 40th Synod took place in Bunbury during October 2018. To view the Minutes of the meeting go to www.bunburyanglican.com and click Synod 2018 then click on the first line of text "click here to view." It was a very full session with 10 different diocesan elections, and updating of legislation and statutes. The Ven. Julie Baker gave a presidential address as did the then Bishop Elect Ian Coutts. Both addresses are available on the diocesan website. During the year Vincent and Jennifer Ross resigned as the parish Alternate Synod Reps and were replaced by Victoria Castiglione and Alison Kenworthy.

Sally Prickett, Chris Prickett

Mustard Seed Op Shop

The Mustard Seed continues to be a very successful venture within the parish. It is a wonderful example of church and community working together and is a necessary part of the funding of the parish. Currently there are 43 volunteers who keep the shop open during 6 days of the week. As well as running the shop, volunteers have readily joined in the fundraising events for the Hall Extension Fund including hosting a very successful fashion show and providing and serving canapés and wine during various concerts.

This year Mustard Seed profits have been shared as donations to Wheelchairs for Kids, Eucalypt (in the form of excess clothing to our requirements), Medicin Sans Frontiere, Riding for Disabled Denmark, Denmark Primary School, ABM, Sulawesi Earthquake, and Samaritans purse aiding Aussie Farming families.

Volunteers have coped exceedingly well with the disruption caused by the building of the hall extension which should be completed before Easter time 2019.

Sally Prickett

Mission Secretary's Report

The Mustard Seed Op Shop (St Leonard's) and Social Morning Teas (St George's) continue to be a very successful mission of outreach to our general community.

This year is the 100th Anniversary of The Bush Church Aid Society which supports mission in our state. The Colonial and Continental Missionary Society was the forerunner of BCA. This society was instrumental in developing our own Parish of Denmark -Walpole.

It is to be noted that women were always important in the mission work in our region with Sister Jane Anderson and Deaconess Fleck attending to the spiritual and health needs of the Group Settlers in our region. This tradition has continued and women have been and are important leaders in our local parish. Thank you Sue Lodge- Calvert, Alison Kershaw, Sally Prickett, and Judy Ross for their ongoing support. Jean Lawrence has also been an outstanding unofficial people's warden at St Georges.

The Parish mission giving this year amounted to \$8,647.95 and is shown in detail in the table at page 19

Due to ongoing building work on the hall and the seeking of a new parish priest expenses have been high and some of mission money may be needed in the future for our own parish. This is acceptable as, in a post Christian society, the mission field begins outside our own front door.

Alison Kenworthy

Mothers Union Report

- Our first meeting for 2018 was in February when we discussed our programme.
- In March, Mrs Diane Harwood spoke to us about noxious weeds and invasive plants
- Rev'd Sue spoke at our April meeting.
- Our member, Marg Rodgers died on 9th April and her funeral was held at St Leonard's on 23rd April. Vale Marg.
- A representative from Anglicare Albany spoke to us in May and informed us of the many services Anglicare provides.
- On 15th May members and friends from Albany, Kojonup, Katanning, Williams, etc. met at Wagin. Following morning tea, a church service and lunch, we visited the Wagin Historical Village Museum.
- In July, the Albany branch welcomed us to a church service and light lunch with a guest speaker who spoke about Manus Island.
- We celebrated Mary Sumner Day (founder of Mother's Union) with a Wave of Prayer Service. Members received information on Mary Sumner's life and work.
- In September we enjoyed video and film of Corleen Liebrecht's holiday in South Africa.
- Our member, Maisie Hodgetts died on the 7th September and her funeral was held at St Leonard's on the 14th of September.

- On the 9th October, members from Katanning, Kojonup, Albany and Mt Barker met with Diocesan President Jean Beard in Denmark. Members from Ravenswood, Mandurah were in Denmark on 11th October. Member Gloria Jackson received her 50 Years Membership badge and Ruth Price received her 35 Years Membership certificate.
- The Country Rally for 2019 will be held at St John's in Albany with help from Denmark branch members. Lady Day will be celebrated on March 26th. The theme for 2019 is *Moving Forward Together* with the theme song, *Because He Lives*.

Ruth Price

Social Secretary's Report

- 2/03/2018. Cruise on the Denmark River. We also celebrated Rev'd Sue's 60th birthday. Fun time had by everyone. 20 people.
- 22/04/2018. Farewell party for Rev'd Sue held at the CWA hall, attended by lots of people. Both parishioners and people from the Denmark community.
- 10/06/2018. A soup luncheon held at Judy Ross's house. 11 parishioners attended.
- 25/07/2018. Soup and Sandwiches luncheon held at Chris and Sally Prickett's home. 25 parishioners attended.
- 18/11/2018. Lunch at the Rectory to show the congregation what renovations the parish council had made to the Rectory. 17 parishioners attended.

Judy Ross



Auditor's and Treasurer's Reports

To the Parishioners
Anglican Parish of Denmark-Walpole
PO Box 277
Denmark WA 6333

Scope

I have audited the attached Statements of Financial Position and Income and Expense of the Anglican Parish of Denmark-Walpole for the year ended the 31st December 2018. The Treasurer is responsible for the preparation and presentation of the Financial Statements. The Parish Council has determined that the information contained therein and the accounting policies used are consistent with the financial reporting requirements of the Parochial Statute 2017-18 and are appropriate to meet the needs of Parishioners. I have conducted an independent audit of the Financial Statements in order to express an opinion on them to the members of the Parish Council.

My audit has been conducted in accordance with Australian Auditing Standards to provide reasonable assurance as to whether the Financial Statements are free of material misstatement. The procedures included examination of evidence supporting the amounts and other disclosures in the Financial Statements. These procedures have been undertaken to form an opinion as to whether in all material respects, the Statement of Financial Position (including verification of the assets of the parish) and Income and Expenses Statement are presented fairly so as to present a view of the Anglican Parish of Denmark-Walpole which is consistent with my understanding of its financial position and the results of its operations and cash flows.

The audit opinion expressed in this report has been formed on the above basis.

Audit Opinion

In my opinion the Statements of Financial Position and Income and Expense of the Anglican Parish of Denmark-Walpole present fairly the financial position as at 31st December 2018 and the results of its operations and cash flows for the period then ended.



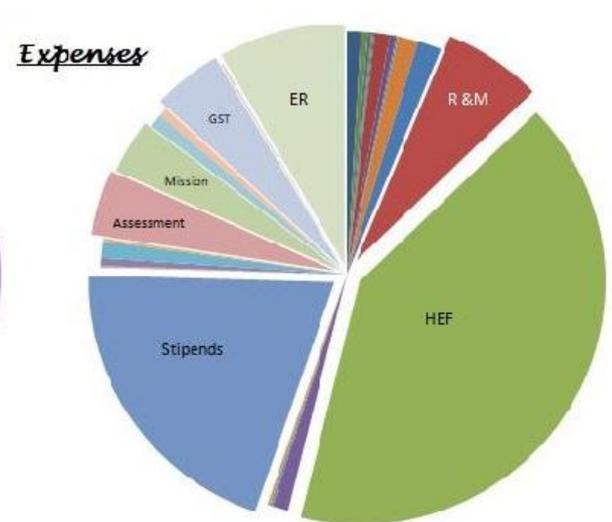
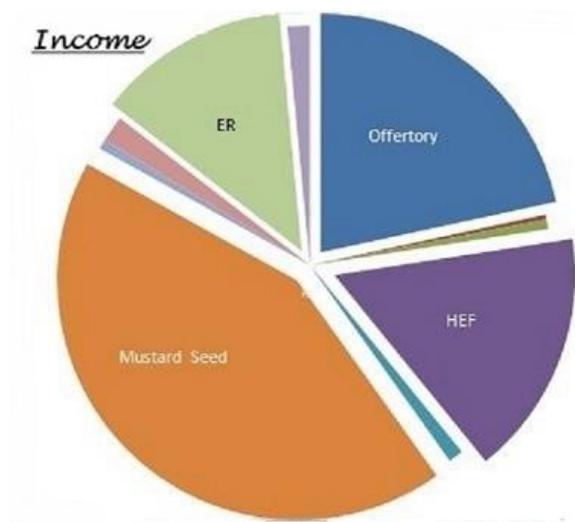
Gary Richard Schwab
Certified Practising Accountant

5th February 2019

Financial Statements for 2018

Assets		<u>2018</u>	<u>2017</u>	<u>\$ Change</u>
Current Assets				
Accounts				
11110	ACF Current (incl ER Funding)	53123.71	38115.68	15008.03
11120	ACF Online Savings	64504.45	61802.71	2701.74
11130	Bendigo Clearing	388.07	79.82	308.25
		<u>118016.23</u>	<u>99998.21</u>	<u>18018.02</u>
11190	Edna Brown Bequest	0.00	84419.96	-84419.96
11193	Parish Development Fund	0.00	26020.76	-26020.76
	Accounts Receivable	0.00	565.00	-565.00
	Undeposited Funds	437.00	692.20	-255.20
	Total Current Assets	<u>118453.23</u>	<u>211696.13</u>	<u>-75224.88</u>
Fixed Assets				
16600	Parish Motor Vehicle		10000.00	-10000.00
	Opening Value P'sh MV	28250.00		
	Accum Depreciation	-18750.00		
	Sale of MV	-7000.00		
	Loss on Sale	-2500.00		
	<u>Total P'sh MV</u>	<u>0.00</u>		
Total Assets		<u>118453.23</u>	<u>221696.13</u>	<u>-85224.88</u>
Liabilities & Equity				
Liabilities				
Current Liabilities				
	Accounts Payable	0	8088.65	-8088.65
99000	ER Funding		20715.85	-20715.85
	Tax Payable		-395.00	395.00
	Total Liabilities	<u>0.00</u>	<u>28409.50</u>	<u>-28409.50</u>
Equity				
31100	Opening Bank accounts Jan 2007	21300.99	21300.99	0.00
31110	Edna Brown Bequest 23 Oct 2010	76100.45	76100.45	
	Parish Motor Vehicle		12000.00	
31000	Opening Balance Equity	<u>97401.44</u>	<u>109401.44</u>	
32000	Retained Earnings since 2007	103308.57	63623.35	39685.22
	Net Income	<u>-82256.78</u>	<u>20261.84</u>	<u>-102518.62</u>
	Total Equity	<u>118453.23</u>	<u>302688.07</u>	<u>-62833.40</u>
Total Liabilities & Equity		<u>118453.23</u>	<u>331097.57</u>	<u>-91242.90</u>

Income		Actual	Actual	Budget
		2018	2017	2018
42000	Offertory	38220	40061	40000
42300	Mission Giving (In)	578	1451	2000
42600	Donations	1143	2158	4300
42900	Hall Extension Fundraising (HEF)	29333	8136	
43000	Other Fundraisers	1741	424	
43500	Mustard Seed Takings	75970	76680	76400
44000	Recovered Expenses	1181	420	
44500	Interest Received	3104	3012	2500
45230	Emergency Relief Funding	22966	6528	6000
45310	GST Received	2657		
Total Income		176893	138870	131200



Expenses		Actual 2018	Actual 2017	Budget 2018
61050	Advertising	2330	1596	2600
61150	Bank charges	5		
61200	Communications	1175	1121	1200
61250	Computers & Office Equip Maintenance	0	0	
61300	Entertainment (Hospitality)	640	435	460
61400	Licences & Copyright	279	307	400
61500	Postage & Freight (incl PO Box)	256		
61550	Printing, Stationery & Office Supplies	2539	2627	2700
61600	Professional and Legal Fees	0	3600	
61650	Subscriptions, Publications & Memberships	1053	764	
61700	Website	346		
62100	Utilities	3443	2754	2980
62400	Insurance	4058	3720	4000
62500	R&M Buildings	16895	676	8000
62550	Hall Extension (St Leonards)	106498		
62600	Rates	2740	2828	3100
62900	Furniture & Fittings	426		
63100	Sacraments	477	250	850
64100	Stipend	52368	62548	63171
64600	Priest's Discretion	107	630	1000
64700	Inservice & Training	160	30	
64800	Travel & Accommodation	1355		500
65000	Motor Vehicle	2868	3417	5000
65200	Motor Vehicle Depreciation	500	2338	1500
91000	Interest Paid	0		
91010	Diocesan Assessment	11316	11952	11760
92000	Donations & Gifts	9498	8580	9640
93000	Grants	0		
95000	Loss on Sale	2500		
96000	Mustard Seed Expenses	1395	1907	2300
97000	GST Paid	11875		
98000	Memorial Plaque Costs	358		
99000	Emergency Relief	21689	6528	6000
	Total Expenses	259150	118608	127161
	Net Income	-82257	20262	4039
	Net Income (less ER)	-83533		

Mission Giving

Mission Projects	Mustard Seed	Donations	Amount
ABM		2590.75	2590.75
BCA		22	22.00
Christmas Bowl		376.7	376.70
Seafarers		658.5	658.50
Act For Peace		200	200.00
Medicine Sans Frontieres	1000		1000.00
Riding For Disabled Denmark	300		300.00
St Luke's, Palmerston, NT	500		500.00
Diocese of Kapsabet	500		500.00
Wheelchairs for Kids Inc	400		400.00
ActionAid Australia	200		200.00
Denmark Primary School (camp)	400		400.00
Wheelchairs for Kids Inc	400		400.00
ABM		162.6	0.00
Christmas Bowl		50	0.00
BCA		121.35	0.00
ABM (Sulawesi Earthquake)	500		500.00
Samaritan's Purse (Proj Boost)	300		300.00
Foundation for Ministry	300		300.00
ABM (Sulawesi Earthquake)		82	0.00
Denmark CRC Xmas Lunch		250	0.00
ABM		37.1	0.00
BCA		22	0.00
Christmas Bowl		125	0.00
Total Disbursed	4800.00	3847.95	8647.95

Parish Council Resolutions since 2018 Annual Meeting

Resolutions of the Parish Council held on Monday 19 March 2018

1. Judy Ross moved that the Minutes of the meeting held on Monday, 22 January 2018 be accepted. Seconded: Sally Prickett. Carried.
2. The Rector, noting that the present Treasurer, Harold Luxton, had resigned, moved that Chris Prickett be appointed Treasurer of the Anglican Parish of Denmark-Walpole. Seconded: Judy Ross. Carried.
3. The Treasurer moved that Parish Council accept the list of payments for verification, submitted by the previous Treasurer for the period 1 January to 28 February 2018. Seconded: Alison Kershaw. Carried.
4. Anticipating that the parish may need up to \$1,000 per calendar month for provision of emergency relief, for the period that Boniface Care has funded the parish (either 4 months or 10 months depending on when the grants are made), the Rector noted that the parish is happy to return the current balance to Boniface Care to be redistributed. The Rector moved that the Treasurer be asked to seek clarification from Boniface Care and make the appropriate repayment. Seconded: Vince Ross. Carried.
5. Chris Prickett (Treasurer), noting that the parish operates three accounts - ACF Current account, ACF Online Savings Account & Bendigo Bank Clearing account moved that the following persons be removed from the list of authorised signatories:
 - *ACF Current account (BSB 706 001; a/c 3000 4673)*: Harold Luxton, Sally Prickett and Geoff Hill.
 - *ACF Online Savings account (BSB 706 001; a/c 3000 4674)*: Harold Luxton, Sally Prickett and Geoff Hill.
 - *Bendigo Bank Clearing account, Walpole (BSB 633 000; a/c 127 507 606)*: Harold Luxton and Sally Prickett.Seconded: Alison Kenworthy. Carried.
6. The Treasurer moved that the following persons be added to the list of authorised signatories and that Alison Kershaw remain as a signatory of the following accounts:
 - *ACF Current account (BSB 706 001; a/c 3000 4673)*: Chris Prickett (Treasurer), Alison Kershaw (Warden), Judy Ross (Warden) and Alison Kenworthy (member of the Parish Council)
 - *ACF Online Savings account (BSB 706 001; a/c 3000 4674)*: Chris Prickett (Treasurer), Alison Kershaw (Warden), Judy Ross (Warden) and Alison Kenworthy (member of the Parish Council)
 - *Bendigo Bank Clearing account, Walpole (BSB 633 000; a/c 127 507 606)*: Chris Prickett (Treasurer) and Alison Kershaw (Warden).Seconded: Judy Ross. Carried.
7. The Treasurer moved that Chris Prickett (Treasurer) and Alison Kershaw (Warden) be authorised to have internet access and authority to make electronic fund transfers on the ACF Current account, the ACF Online savings account and the Bendigo Bank Clearing account. Seconded: Alison Kenworthy. Carried.
8. Noting that the outgoing Treasurer had been authorised to make electronic fund transfers from the ACF Current and ACF Online Savings Accounts to settle accounts for payment without electronic verification by a second person, (and was required to provide a list of such payments for verification at each Parish Council meeting), Alison Kershaw moved that the new Treasurer be also so authorised and required. Seconded: Alison Kenworthy. Carried.
9. The Treasurer, noting that receipts from St George's Walpole are deposited in the Bendigo Bank Clearing account at Walpole, moved that the Treasurer, Chris Prickett, be authorised, subject to electronic verification by Alison Kershaw, to periodically transfer accumulated funds electronically from the Bendigo Clearing account to the ACF Online Savings account. Seconded: Judy Ross. Carried.
10. The Treasurer moved that, in the event the Treasurer is unavailable for a prolonged period of time due to absence or incapacitation, Alison Kenworthy be appointed as an interim Treasurer until a permanent replacement is nominated. In addition, Plan Phoenix (which deals with this matter) be updated accordingly & tabled for ratification at the next parish council meeting. Seconded: Vince Ross. Carried.
11. Sally Prickett moved that the parish donate \$400 to Wheelchairs for Kids Inc., and that this charity be made the new focus for the desk charity tin in the Mustard Seed op shop. Seconded: Chris Prickett. Carried.
12. Alison Kenworthy moved that the parish donate \$200 to Action Aid to assist in providing a safe room in schools and sanitary supplies for girls in Kenya to enable them to continue their education after the commencement of their menstrual periods. Seconded: Jenny Ross. Carried.
13. Sally Prickett moved that the parish donate \$400 to Denmark Primary School for children to attend the school camp and that the school should determine how the amount is to be spent. Seconded Alison Kenworthy. Carried.

**Resolutions of the Parish Council passed by out of session motion
since the preceding Parish Council meeting on Monday 19 March 2018**

1. *Resolution dated 16 April 2018:*
The Treasurer, Chris Prickett, moved that Parish Council:
 - authorize Alison Kenworthy to make electronic transfers of funds from the Anglican Community Fund accounts & the Bendigo Bank account (BSB: 633 000; a/c no: 127 507 606) when acting in her capacity as alternative treasurer, and
 - any one signatory on these accounts - that is, Chris Prickett or Alison Kenworthy - is authorized to make such transfers.Seconded: Vince Ross. Carried.

Resolutions of the Parish Council of the Thursday 10 May 2018

1. Judy Ross moved that the Minutes of the meeting held on Monday, 19 March 2018 be accepted. Seconded: Sally Prickett. Carried.
2. Alison Kenworthy moved that Parish Council accept the list of payments for verification, submitted by the Treasurer for the period 23 March to 30 April 2018. Seconded: Jenny Ross. Carried.
3. The Treasurer moved that the Parish Council accept Rev'd Sue Lodge-Calvert's offer to purchase the current parish motor vehicle for a sum of \$7,000 conditional on the parish paying for rectification of the following identified faults at a cost not to exceed \$1,000:
 - left hand CV joint knocking
 - minor oil leak around timing cover, and
 - replacement of two worn rear tyres.Seconded: Vince Ross. Carried.
4. The Treasurer moved that the Treasurer's Report be accepted by Parish Council. Seconded: Alison Kershaw. Carried.
5. Chris Prickett moved that the Parish Council —
 - (a) acknowledge the requirement to establish an Oversight Committee, according to the Parochial Statute;
 - (b) nominate the members of the Oversight Committee to be: the parish priest, Sally Prickett as Safe Church representative, Judy Ross as a Warden and another Parish Council member; and
 - (c) undertake to perform the work of the Oversight Committee when a new parish priest is appointed.Seconded: Sara Gunning. Carried.
6. Sally Prickett moved that Parish Council consent to the Mustard Seed Volunteers hosting a fund raising fashion show at the end of October at the Riverside Club to raise funds for HEF. Seconded: Chris Prickett. Carried.
7. Sally Prickett moved that Parish Council consent to the parish running a garage sale stall, during the Great Australian Garage Sale in October 2018, selling collectables and antiques from Mustard Seed donations to raise funds for HEF. Seconded: Judy Ross. Carried.
8. The Treasurer moved that approval be given to spend up to \$500, when he believes sufficient funds are available, to purchase a suitable fireproof filing cabinet to store parish records. Seconded: Alison Kershaw. Carried.
9. The Treasurer moved that Plan Phoenix, as amended and circulated, be approved by Parish Council. Seconded: Vince Ross. Carried.
10. Chris Prickett moved that both the Memorandum of Understanding and the Ministry Covenant for the Locum Priest be accepted. Seconded: Vince Ross. Carried.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole passed at the meeting held
on the Tuesday 12 June 2018, and by subsequent out of session motion**

1. Judy Ross moved that Parish Council ask builders to provide a quote to repair the damaged end wall of the hall. Seconded by Sally Prickett. Carried.
2. The Treasurer moved that the expenses as presented in the Treasurer's Report be accepted by Parish Council. Seconded: Judy Ross. Carried.
3. Sally Prickett moved that the Minutes of the meeting held on Thursday, 10 May 2018 be accepted. Seconded: Judy Ross. Carried.
4. Chris Prickett moved that the parish pay for the design work done on the Thermomotree. Seconded: Sally Prickett. Carried.

5. In an out of session motion, by email dated 18 June 2018, the Treasurer moved that in view of the revised costing provided by the architect we identify what funds we currently have available and look at options for generating additional income to meet the revised cost including seeking professional fundraising advice. We will then be in a position to re-assess the staging of the project to suit the funding likely to be available. Seconded by Alison Kershaw. Carried.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole
passed at the meeting held on the Thursday 2 August 2018**

1. Judy Ross moved that the Minutes of the meeting held Tuesday, 12 June 2018 be accepted. Seconded Sally Prickett. Carried.
2. The Treasurer moved that the 2018 Budget be amended to remove \$8,850 from Stipend and \$2,144 from Motor Vehicle expenses and these amounts be transferred to Repairs and Maintenance (R&M). This would give a revised budget figure of \$18,994 for R&M. Seconded by Sally Prickett. Carried.
3. Sally Prickett moved that —
 - (a) Parish Council accept the quote from Choices Flooring of \$3777 for purchase and laying of vinyl floor tiles, with the requested deposit to be paid once a date for installation has been provided, and
 - (b) Parish Council accept the quote from Peter Jervis to paint the Rectory (exterior repaint \$1,600 and interior repaint \$3,800).Seconded by Alison Kenworthy. Carried.
4. Sally Prickett moved that the parish should reduce the annual subscription to the Anglican Messenger by half, by purchasing 10 copies of each magazine for St Leonard's and 5 copies for St George's. Seconded by Chris Prickett. Carried.
5. The Treasurer moved that the expenses as listed in the Treasurer's report be accepted. Seconded by Judy Ross. Carried.
6. Chris Prickett moved that the parish make up the current donations in Wheelchairs for Kids collection box to the amount of \$400 (an addition of \$326.95), being the cost of providing two wheelchairs. Seconded by Judy Ross. Carried.
7. Chris Prickett moved that the priority for construction of the Hall Extension Project be amended to be an updating of the existing facilities and access to these facilities, taking account of the needs of existing parishioners, to a maximum of \$140,000. Seconded by Sara Gunning. Carried.
8. Sally Prickett moved that a second float of \$100 be instigated for the Mustard Seed, being comprised of \$10 notes and \$5 notes to enable change to be provided for \$50 notes. Seconded by Chris Prickett. Carried.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole
passed at the meeting held on the Friday 31 August 2018**

1. Sally Prickett moved that the Minutes of the two previous meetings held on Thursday, 2 & Thursday, 16 August 2018 be accepted. Seconded Alison Kershaw. Carried.
2. Sally Prickett moved that Parish Council write to the Denmark Village Theatre Inc (DVT) regarding the donation of \$1,000 —
 - (a) explaining that according to the amended program for works for the op shop development and hall extension, it is anticipated that the hall will not be available for theatre productions for some years; and
 - (b) asking whether the DVT would like Parish Council to return the donation at the present, and whether DVT would like to consider making a donation at a later time.Seconded by Alison Kershaw. Carried.
3. Alison Kershaw moved that Parish Council adopt the Treasurer's suggestion that stipend savings of \$3,400 be moved to the budget for repairs and maintenance. Seconded by Judy Ross. Carried.
4. Victoria Castiglione moved that Parish Council authorise the Builder, Steve Madaffari, to undertake:
 - (iii) all of the new construction work (including the kitchen extension, ATU waste water treatment unit and toilets), itemised on page 1 of the Scope of Work summary: \$152,000,
 - (iv) the timber disabled ramp from the external works itemised on page 2: \$10,500, and
 - (v) the masonry repairs itemised on page 3: \$7,900.The total of \$170,400 to be met by the HEF funds currently available and supplemented by funds available in the online savings account.
Seconded by Alison Kershaw. Carried.

**Resolutions of the Parish Council passed by out of session motions
subsequent to Parish Council meeting on Friday 31 August 2018**

1. *Resolution passed by out of session motion moved on 17 September 2018*

In an out of session motion, Parish Council agree that a fee of \$200 be authorised for payment to the Riverside Club to facilitate the Mustard Seed Fashion Show to be held on Thursday 8th November 2018.

Moved by: Sally Prickett (Secretary & Church Warden)

Seconded by: Victoria Castiglione

Motion Carried.

2. *Resolution passed by out of session motion moved on 17 September 2018*

In an out of session motion, Parish Council agree that 500 glass jars and lids be purchased from Plasdene Glass Pak and delivered by Denmark Haulage to the MS at a cost of approximately \$494.50

Moved by: Sally Prickett (Secretary & Church Warden)

Seconded by: Victoria Castiglione

Motion Carried.

3. *Resolution passed by out of session motion on 19 September 2018*

That Parish Council revise Resolution 4 carried on August 31 2018, and accept the revised Scope of Works and Quote from builder Steve Madaffari dated 19th September 2018 which comprises:

- New construction work (including kitchen extension, ATU waste water treatment unit, toilets, new deck: \$152,000
 - Timber disabled ramp from the external works: \$10,500
 - Masonry repairs : \$7,900
 - Earthworks and demolition, paving and landscaping: \$15,300
 - Repair and replacement of existing verandah decking and balustrades: \$8,000 Total: \$193,700
- Moved by: Alison Kershaw (Stipendiary Lay Minister & Church Warden)

Seconded by: Judy Ross (Church Warden)

Motion Carried.

NOTE

Sally Prickett agreed to the motion issued on the 19th of September by Alison Kershaw, noting that the remaining architect's fee of \$7,200 would be paid from HEF as funds become available. This has been discussed and agreed with Graham Kershaw who will provide a letter to that effect.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole
passed at the meeting held on the Friday 19 October 2018**

1. Rodger Bull moved that the Minutes of the previous meeting held on Friday, 31 August 2018 be accepted. Seconded Sally Prickett. Carried.
2. Rodger Bull moved that Parish Council agree to accept the offer of an interest free loan of \$20,000 for a term of four years from 1 Dec 2018, to be repaid at an amount of \$1,250 quarterly, with repayments to commence from 31 Mar 2020. The purpose of the loan is to augment the funds needed to pay for the St Leonard's Hall Extension Project. The Agreement is to be executed by two Wardens and Diocesan Trustees in accordance with Diocesan policies. Seconded by Judy Ross. Carried.
3. Rodger Bull moved that Parish Council authorise:
 - (1) the Treasurer to make progress payments to the builder utilising funds, as required, from the Edna Brown Bequest, the Parish Development Fund, the ACF Current account, ACF Online Savings account and the interest free loan of \$20,000; and
 - (2) the Treasurer and an authorised signatory to request the ACF to make electronic fund transfers to the builder's account as required and subsequently ratified by Parish Council as per normal practice.Seconded by Judy Ross. Carried.
4. Rodger Bull moved that the expenses as listed in the Treasurer's report be accepted. Seconded by Judy Ross. Carried.
5. Sally Prickett moved that —
 - (i) \$500 be donated to the ABM Indonesian Tsunami Appeal for Sulawesi Relief;
 - (ii) \$300 be donated to Samaritan's Purse domestic disaster relief plan to raise \$100,000 in order to reach a total of 1,000 farming families with \$200 grocery gift cards; and
 - (iii) \$300 be donated to the Foundation for Ministry for struggling parishes within the Bunbury Diocese.Seconded by Judy Ross. Carried.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole
passed at the meeting held on the Monday 26 November 2018**

1. Sally Prickett moved that the Minutes of the previous meeting held on 19 October 2018 be accepted. Seconded Alison Kershaw. Carried.
2. Alison Kershaw moved that as an expression of support for the CRC's Community Christmas Lunch, and the work they do for the community, that the Parish undertake to donate \$250 to the CRC by taking a retiring collection and making up the difference to a total of \$250. Seconded by Sally Prickett. Carried.
3. Sally Prickett moved that all the reports presented to Parish Council be accepted. Seconded by Judy Ross. Carried.
4. Alison Kershaw noting:
 - (a) the Ministry Covenant between the Parish, the Locum Priest, Rodger Bull and the Diocese is to be reviewed in November 2018; and
 - (b) the budget for 2019 will potentially be in significant deficit due to the costs of installing a new parish priest;moved that Parish Council instruct the Wardens to consult the Diocese and advise that from 1st January 2019, the Parish would prefer to employ the services of supply priests, together with services of extended communion or morning prayer led by licensed lay ministers as needed, until a new Parish Priest is installed. We acknowledge with gratitude Rodger's service to the Parish during this interregnum. Seconded by Victoria Castiglione. Carried.
5. Sally Prickett moved that the expenses as listed in the Treasurer's report be accepted. Seconded by Judy Ross. Carried.
6. Victoria Castiglione moved that —
 - (i) local schools be contacted to ascertain whether they would like to receive the piano, currently in the parish Committee room, as a donation to be used either for the Music in Schools program, or used by a student who is unable to afford to purchase a piano, and that we undertake to pay \$250 to tune the piano if the recipient is financially disadvantaged;
 - (ii) secondly, the piano be offered to the parishioners;
 - (iii) thirdly, the piano be offered to the community through the Bulletin; and
 - (iv) once a recipient has been found, a notice be placed in the pew sheet noting with gratitude the gift of the piano from the original donor, the number of years it has been used within the Parish, and the fact that it is now being provided to another user.Seconded by Alison Kershaw. Carried.
7. Rodger moved that PC notes the email from Cheryl Norman of the Bunbury Diocese, dated 21 November 2018, in relation to the need to follow Diocesan Human Resources policies, including checking with the Diocesan Secretary regarding the Permission to Officiate for any prospective supply priests. Seconded by Alison Kershaw. Carried.

**Resolutions of the Parish Council of the Anglican Parish of Denmark-Walpole
passed at the meeting held on the Monday 14 January 2019**

1. Sally Prickett moved that the Minutes of the previous meeting held on 26 November 2018 be accepted, subject to corrections. Seconded by Judy Ross. Carried.
2. Sally Prickett moved that the expenses for the period 21 November to 31 December 2018 be accepted. Seconded by Alison Kenworthy. Carried.
3. Judy Ross moved that:
 - (ii) the Draft Budget for 2019 be accepted, subject to the amounts allocated for —
 - repairs and maintenance to buildings being reduced to \$5,000
 - travel and accommodation costs being increased to \$1,400
 - expenses for Hall Extension (St Leonard's) being increased for February to \$31,100, the total being increased to \$97,700; and
 - (iii) the Draft Budget as accepted be presented for approval to the Annual Meeting of Parishioners (AMP).Seconded by Alison Kenworthy. Carried.